

## FORMALITIES LETTER



\*OC00000005103500\*



UNITED STATES DEPARTMENT OF  
COMMERCE  
Patent and Trademark Office

Address: COMMISSIONER OF PATENT AND TRADEMARKS  
Washington, D.C. 20231

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/520,964	03/08/2000	Michele M. Covell	013155063

21839  
 BURNS DOANE SWECKER & MATHIS  
 P O BOX 1404  
 ALEXANDRIA, VA 223131404

Date Mailed: 05/09/2000

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

## FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

---

*A copy of this notice MUST be returned with the reply.*

*B. Monroe*  
 Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 3 - OFFICE COPY